



## Union Representation

County Personnel Policy 3.02 states that employees may be represented by an authorized union representative at any step in the progressive disciplinary process. If you wish to have a union representative present, please make the arrangements with that person accordingly. For our records, please indicate your choice for union representation below. Fill out your name and date and return this form to your supervisor.

I wish to be represented by an authorized union representative during this disciplinary process. I understand that it is my responsibility to communicate with the union representative to coordinate meeting dates and times.

I understand that I may be represented; however, I do not want said union representation for this step in the disciplinary process.

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Employee Name (Print)

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Employee Signature

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Date