County of Cumberland Board of Chosen Freeholders	Policy Number: 3.06		Pages: 1 of 1	
Chapter: Personnel Actions	ter: Personnel Actions		Effective Date: August 11, 1994	
Subject: Reemployment				

### I. POLICY:

Reemployment can decrease the costs associated with training employees, therefore, when appropriate requests for reemployment shall be approved.

# II. <u>DEFINITIONS</u>: NONE

## III. <u>PROCEDURE</u>:

### A. Regular Reemployment:

A permanent employee who has resigned in good standing, retired or voluntarily demoted, may within 3 years of such action, request consideration for reemployment by submitting a letter to the County Director of Personnel and Human Resources. If approved the employees name shall be placed on a regular reemployment list for up to three years from the date of resignation, retirement or demotion.

Seniortiy commences as of the date of the regular reemployment.

## B. Special Reemployment:

A permanent employee shall be granted special reemployment rights based on the permanent title from which he/she has been laid off or demoted. In addition, the employee shall be entitled to special reemployment rights to his/her previously held lateral or demotional title.

Special reemployment lists shall:

- 1. Take priority over all other lists
- 2. Take priority over transfers and all lateral title changes except those resulting from position re-classifications
- 3. Have no expiration date